



## **CHIEF OF POLICE Village of Villa Park, IL**

GovHR USA is pleased to announce the recruitment of candidates and selection process for the next Chief of Police for the Village of Villa Park, IL.

Due to a retirement, the Village of Villa Park seeks a public enforcement professional to administer and direct the functions and personnel of the Police Department. Under supervision of the Village Manager, the Police Chief is an integral part of the Village's leadership team and with the ability to lead, coach and train staff in a focused and effective manner. Candidates should also be community oriented and able to maintain positive relationships with residents, schools (District 45, 48 and 88) and businesses.

### **About the Village**

The Village of Villa Park (population 22,038) is ideally located as an "inner" western suburb of Chicago, with direct access to downtown Chicago as well as the rest of the western suburbs. Picturesque neighborhoods, modern schools, a large parks and recreation department with abundant recreation facilities, comprehensive library services, and top tier healthcare make Villa Park an enjoyable place to live, work, and raise a family. Approximately four square miles in area, Villa Park is bounded by the Village of Addison on the north, Lombard on the west, Oakbrook Terrace on the south and Elmhurst on the east.

Villa Park has a manager-council form of government. The Village Manager is responsible for the day-to-day operations of the town. The Manager position is appointed by the Village Board of Trustees. The six trustees and the village clerk are elected on a rotating basis every two years so that not all the trustees are up for re-election at the same time. The Chief of Police is appointed by, and reports to, the Village Manager.

### **About the Position**

#### **Department Overview**

There are three major divisions in the Police Department: Investigations, Records and Patrol.

There are currently 58 Police Department employees, including 36 sworn officers and 8 part-time officers. The Village has a total operating budget (FY 2020) of approximately \$60 million with a Police Department budget of approximately \$11 million. There are three different unions representing employees in the Police Department; the Sergeants are represented by the Fraternal Order of Police, Patrol Officers are represented by the Metropolitan Alliance of Police (MAP) and clerical and Community Service Officers (CSOs) are represented by AFSCME, respectively. The Village is a member agency of Du-Comm Public Safety Communications, an intergovernmental agency providing public safety communication services to police, fire, and EMS agencies.

#### **The Ideal Candidate**

The Village is seeking an innovative and collaborative professional with proven managerial and leadership experience, as well as strong interpersonal and customer service skills.

The ideal professional background and qualifications for the Chief of Police position include:

- Will have a minimum of 10 years of progressively responsible sworn law enforcement experience.
- Will have 7 to 10 years supervisory and leadership experience in a comparable law enforcement agency. Experience at the Lieutenant level or higher is preferred.

- Must have an outgoing personality and be approachable and accessible to residents, business and governmental leaders.
- Candidates must be committed to training, professional development and community engagement, as well as embracing the benefits and techniques of community policing.
- Will have labor relations experience.
- Should have a history of intergovernmental cooperation and relationship building.
- Should have experience interacting and collaborating with other law enforcement agencies and mutual aid groups.
- Must be knowledgeable of current best practices and policies in policing.
- Is expected to be strategic thinker, anticipating issues or trends and must be open to new approaches and technologies while also thinking beyond the walls of the Police Department, understanding the needs of the Village as a whole and of the region's public safety community.
- Will possess well-developed writing and public speaking skills.
- Will have an excellent reputation and demonstrate a high level of integrity.

### **MINIMUM QUALIFICATIONS:**

Successful candidates will possess a Bachelor's Degree in Criminal Justice, Public or Business Administration, or related fields, or an equivalent combination of education and experience to successfully perform the essential duties of the position. A Master's Degree is strongly preferred. Advanced leadership training such as the F.B.I. National Academy, Northwestern University's School of Police Staff and Command, Northwestern University's Executive Management Program, Southern Police Institute, Senior Management Institute for Police or similar programs is highly desirable. Illinois Law Enforcement Training and Standards Board Certified or able to be certified within 6 months of hire. Possession of a valid driver's license is also required.

Residency in the Village of Villa Park or a directly adjacent community is required to ensure timely response in the event of an emergency.

*Salary: \$130,000 to \$140,000, depending on qualifications*

### **Selection Process**

Candidates should apply immediately online with a resume, cover letter and contact information for three (3) professional references at: [www.GovHRjobs.com](http://www.GovHRjobs.com)

**Electronic submissions are required.**

Document submission deadline is **September 20, 2020**

For Questions Contact:

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(For a list of Position Essential Functions)

***The Village of Villa Park is an Equal Opportunity Employer***