

Director, Regional Public Safety Training Center  
Reno, Nevada

**Annual salary: \$112,694.40 - \$146,515.20**

The Director of the Regional Public Safety Training Center (RPSTC) manages, directs, and oversees the day-to-day operations of the Regional Public Safety Training Center and performs related work as required.

The Director of the RPSTC must be able to work with senior executive staff from the five partner agencies, including fire chiefs, police chiefs, and the Washoe County Sheriff. The Director reports to the Chair of the Executive Board—the Washoe County Sheriff—and may also represent the RPSTC with the various local city councils and the Board of County Commissioners for the RPSTC's future growth and enhancement. The RPSTC Director works closely with outside vendors to maintain the property and facilities, along with contractors to construct and maintain training resources.

Key duties and responsibilities include the following:

- Direct, organize, and supervise the functions and activities of the RPSTC.
- Promote the RPSTC to local, regional, state, and national law enforcement and fire agencies; develop marketing strategies for the RPSTC by creating and overseeing promotional material, providing tours, and developing and promoting seminars and classes.
- Serve as chair of the Operations Committee; support the Executive Board and Manager's Board; develop and make presentations, operations manuals, preparation of agendas and minutes; complete special projects as assigned.
- Coordinate activities and training scheduling between the partner agencies to ensure cooperation with use of the RPSTC.
- Develop, monitor, and administer the RPSTC budget to ensure effective and efficient use of the RPSTC resources; ensure that all expenditures meet applicable regulations; communicate with the RPSTC boards and committees about the financial aspects of the operations; generate revenue through scheduled training to achieve a cost benefit for the training center.

#### **THE REGIONAL PUBLIC SAFETY TRAINING CENTER**

The RPSTC, located in Reno, Nevada, is a multi-use training facility designed to provide the highest quality of training to local law enforcement, fire services, corrections personnel, and all first responders. Opened in 2002, the center is owned by [Washoe County](#) and managed under an Interlocal Agreement with the [City of Reno](#) and [City of Sparks](#). Five public safety agencies—[Reno Police Department](#) and [Reno Fire Department](#), [Sparks Police Department](#) and [Sparks Fire Department](#), and [Washoe County Sheriff's Office](#)—share in the governance and costs to support center operations. The RPSTC has expanded continuing professional training opportunities to public safety organizations throughout Nevada and California. Today, the RPSTC has positioned itself as a leading provider of public safety training in northern Nevada and northeastern California.

#### **PRESENT**

The 124-acre and modern RPSTC includes such state-of-the-art facilities as the following:

- High-tech tiered classrooms
- Seven-story burn tower
- Confined-space labyrinths
- USAR rubble pile

## **FUTURE**

The RPSTC is improving training efficiencies through the integration of technology. Investments in infrastructure, learning management systems, simulators, and distance learning technologies will reduce training delivery costs as well as enhancing the learning experience. These efforts will increase anytime/anywhere access to learning, maximize capacity of available resources, and reduce costs associated with training public safety personnel.

## **THE MISSION**

The RPSTC's mission is to provide training resources and high-quality educational programs that offer partnering agencies and the community the most cost-effective way to develop and train their personnel.

## **THE VISION**

Be the premier provider of public safety training in the Western United States.

## **THE COMMUNITY**

Washoe County is located along the eastern slopes of the majestic Sierra Nevada Mountains in northwestern Nevada and covers an area of 6,600 square miles bordering California and Oregon. The county seat is Reno, the third largest city in Nevada. It boasts a bustling downtown, diverse neighborhoods, Nevada's flagship state university, and a top-ranked international airport. Nearby are the city of Sparks, the state's fifth largest city, and Incline Village at Lake Tahoe. Nearly half the county's approximately 507,000 population reside in the incorporated city of Reno, one-quarter in Sparks, and one-quarter in unincorporated areas. Residents and visitors enjoy the pleasant climate, abundant recreational activities, arts, entertainment, professional sports, and cultural events.

## **THE IDEAL CANDIDATE**

Washoe County is seeking a strong leader with executive level management experience. The new Director of the RPSTC will bring significant experience in management, administration, and marketing of a regional training center, law enforcement agency, or fire agency, as well as experience working collaboratively with appointed and elected officials. The ideal candidate will also meet the following criteria:

- Have experience with law enforcement or fire services (or both).
- Have a business background with experience in sales, marketing, and budgetary procedures.
- Have a background in project management with an emphasis on vendor contracts.
- Have the ability to request and evaluate construction bids and vendor proposals.
- Have previous involvement with city or county (or both) government functions.
- Be approachable, engaging, and dedicated to a team-oriented environment where sharing of information, ideas, and feedback is encouraged and supported.

- Possess excellent communication and interpersonal skills.
- Have a commitment to the county's vision, mission, and organizational priorities and the ability to strategize, prioritize, and execute programs and services that will be highly valued.
- Have the ability to engender trust and establish highly effective working relationships with assigned staff, employees, elected officials, organizations, and the public.
- Have a demonstrated ability to make effective presentations to a variety of audiences including elected officials and the general public.

### **REQUIRED EDUCATION AND EXPERIENCE**

Five years of full-time progressively responsible experience in the management and administration of a regional training center or similar type of training institution, a law enforcement agency, or a fire agency AND a bachelor's degree from an accredited college or university in business administration, public administration, or a closely related field; OR an equivalent combination of education and experience.

### **LICENSE OR CERTIFICATE**

A valid driver's license is required at the time of appointment, which must be maintained for continued employment in this classification.

### **TO BE CONSIDERED**

Submit the required application at <https://www.governmentjobs.com/careers/washoecounty>.

In addition to the application, the following documents must be included with the application before the filing deadline in order to be considered:

- Compelling cover letter
- Comprehensive resume that includes how the applicant meets the Ideal Candidate criteria
- Professional references
- One letter of recommendation

***FILING DEADLINE: August 28, 2025***

### **TENTATIVE TIMELINE**

**August 7, 2025 – August 28, 2025**

Applications accepted

**Week of September 15, 2025**

Screening Committee reviews applicant materials to identify candidates with the most potential for success in the position to be invited to interview

**Week of September 29, 2025**

Interviews

**Week of October 6, 2025**

Background investigation begins

**TBD**

Hire date upon successful completion of the background investigation

Questions?

Contact Alicia Agrella at [aagrella@washoecounty.gov](mailto:aagrella@washoecounty.gov)