

**City of New York  
DEPARTMENT OF INVESTIGATION  
Job Vacancy Notice**

<b>Civil Service Title: Inspector General</b>	<b>Level: M4</b>
<b>Title Code No: 31145</b>	<b>Salary: \$170,000.00 - \$200,000.00</b>
<b>Office Title: Inspector General</b>	<b>Work location: 180 Maiden Lane</b>
<b>Division/Work Unit: OIG-NYPD</b>	<b>Number of Positions: 1</b>

**Job Description**

**As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency.**

The New York City Department of Investigation (DOI) is one of the oldest law enforcement agencies in the country with a mission of combating municipal corruption. It serves the people of New York City by acting as an independent and nonpartisan watchdog for New York City government, City agencies, and City employees, vendors with City contracts, individuals and entities that receive City funds.

DOI's Office of the Inspector General for the New York City Police Department (OIG-NYPD) is authorized to investigate, review, study, audit, and make recommendations relating to the operations, policies, programs, and practices of the New York City Police Department (NYPD), with the goal of enhancing effectiveness, increasing public safety, protecting civil liberties and civil rights, and increasing the public's confidence in the police force.

DOI is seeking to fill the position of Inspector General for OIG-NYPD to lead the unit in systemic oversight of the NYPD. Duties and responsibilities include:

1. Managing and overseeing systemic investigations and reviews of the NYPD's operations, policies, practices, and programs including document requests and issuance of subpoenas, reviews of records, interviews, and related investigative activities.
2. Drafting and editing reports of investigative findings that include recommendations to the NYPD.
3. Representing the Commissioner and DOI before the NYPD; federal, state, and local prosecutor and law enforcement agencies; other City agencies; and community organizations and the public concerning matters relating to DOI's responsibilities.
4. Supervising the OIG-NYPD staff of investigators, attorneys, policy analysts, auditors, and outreach personnel in the performance of investigations, reviews, and community engagement.
5. Participating in the recruitment and hiring of OIG-NYPD staff, including ensuring proper training and awareness in current policing and accountability issues.
6. Maintaining familiarity with current policing issues, both at NYPD and nationwide, to identify possible areas of concern and topics for further review.
7. Performing other assignments of a confidential or sensitive nature as directed by agency leadership.

If selected, the candidate will be fingerprinted and undergo a background investigation. In addition, for positions that have a law enforcement and/or investigative function, the candidate's consumer credit history will be reviewed during the background investigation, and as otherwise permitted by NYC Administrative Code § 8-107(24)(b)(2)(A)

**Qualification Requirements**

1. A baccalaureate degree from an accredited college or university and four years of full-time experience in investigation, auditing, law enforcement, law security, management analysis, or in a major operational area of the agency to which the assignment is to be made; at least 18 months of which must have been in a supervisory, administrative, managerial or executive capacity, and the approval of the Commissioner of Investigation; or
2. Education and/or experience equivalent to "1" above. However, all candidates must have the approval of the Commissioner of Investigation and 18 months of supervisory, administrative, managerial or executive experience; or 18 months of experience in the exercise of discretion and professional judgment in significant policy matters related to criminal justice or areas particularly relevant to the Office of the Inspector General to which the candidate would be assigned.

### Additional Information

The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees. Working with the DSS/HRA/DHS qualifies you as a public service employee and you may be able to take advantage of this program while working full-time and meeting the program's other requirements.

Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements:  
<https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

### Preferred Skills

1. Ten or more years of investigative, legal, or oversight experience - preferably at a police oversight entity, inspector general's office, or prosecutor's office - conducting and supervising complex investigations.
2. Demonstrated ability in the principles, methods, and techniques of systemic investigations including but not limited to assessing complex data analysis for patterns, performing large scale document and policy review, conducting interviews, identifying findings of potential deficiencies or weaknesses, and recommending improvements to policies and procedures.
3. Knowledge of the organization, duties, and policies of local police departments; the laws and regulations governing policing; and police oversight and accountability issues. Experience with NYPD or NYC government agencies and operations, policies, and procedures is a plus.
4. Professional experience managing multiple operations and supervising staff.
5. Strong written and oral communication skills, and conflict resolution skills.
6. Juris Doctor, Certified Fraud Examiner, and/or other relevant degree in criminal justice, law enforcement, or social sciences.
7. Proven ability to handle highly confidential and sensitive information.
8. Highest professional and ethical standards.
9. Project management experience and ability to identify and optimize work flow.
10. The ability to interact with a diversity of backgrounds and perspectives and to communicate effectively with all who have a stake in policing, including but not limited to the general public, complainants, community organizations, NYPD employees, and other City officials.
11. The ability to carry out the duties of the IG for the NYPD in a manner that reflects sound judgment, independence, fairness, and objectivity.

### To Apply:

All current City Employees may apply by going to Employee Self Service (ESS) <http://cityshare/ess> Click on Recruiting Activities/Careers and search for the specific Job ID# 549686.

All other applicants, please go to [www.nyc.gov/career/search](http://www.nyc.gov/career/search) and search for the specific Job ID# 549686.

Please do not email, mail or fax your resume to DOI directly. Submissions of resumes does not guarantee an interview. Due to the high volume of resumes DOI receives for positions, only selected candidates will be contacted.

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for two continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

Appointments are subject to Office of Management & Budget approval for budgeted headcount.

**Post Date:** 09/06/2022

**Post Until:** 01/04/2023

**JVN:** 032-2022-549686

**The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.**