### **Posting Details**

## Posting Information

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| **Position Title** | Executive Director-Public Safety |
| **Department** | Public Safety - Dept |
| **Employee Group** | Exempt |
| **Status** | Full-time |
| **Starting Salary** | Mid $90k- Low $100K |
| **Compensation Details** | Excellent benefits package. [**Click here**](https://drive.google.com/file/d/1mO1QUdHViZSxw0u56dLP8hbLIjMHBx7d/view?usp=share_link) to view our benefits summary. |

## Posting Summary Information

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| **Position Summary** | *Purpose, Scope & Dimension of Job:*  *This position serves as the College's Chief of Police. Reporting to the President of Mott Community College, the Chief of the Department of Public Safety provides leadership, and therefore has authority, responsibility, and accountability for a full-service campus law enforcement and public safety agency. This position provides leadership for the overall management and administration of Mott Community College Department of Public Safety (MCC DPS). The Department is responsible for ensuring the safety and security of all campus locations by providing services for emergency response, patrol, investigations, crime prevention, community policing, CCTV video surveillance, education programs and presentations, and services promoting a safe, secure, and service-oriented environment for all students, faculty, staff and visitors to the College. We support modern policing practices such as:* *Data driven policing*  Procedural justice  Police accountability  Police reform  *Supervisory Responsibility:*  *Direct supervision of three (3) Lieutenants, one (1) Administrative Support and one (1) Lead Investigator. This position oversees the leadership team of four (4) important functional areas: Patrol and Administration Operations, Health & Medical Services, LERTA, Departmental Training, and Lead Investigator* |
| **Minimum Requirements** | 1. A Bachelor's degree in police administration, criminal justice, business, public administration or a related field. 2. Ten years of progressively responsible management experience in law enforcement, public safety, security and crime prevention, including at least 5 years in a supervisory role. 3. Mastery of police enforcement laws and related safety regulations is required. 4. Demonstrated ability to interact in a professional, dignified, and cooperative manner with students, staff, faculty, the public at large and counterparts in the law enforcement field is required. 5. Must have a current Michigan Commission on Law Enforcement Standards (MCOLES) certification, or be eligible for certification within six (6) months of hire. This certification must be maintained throughout employment in this role. 6. A valid Michigan driver's license and good driving record is required. 7. Selected candidate will undergo a drug test, psychological exam, and a thorough background investigation. 8. Within 6 months of hire, reside within the C.S. Mott Community College district. 9. Working with collective bargaining units in a unionized environment |
| **Additional Desirable Qualifications Summary** | 1. A Master's degree in the areas above is preferred. 2. Command level supervision is preferred. 3. FEMA certification. 4. Three to five years or more of experience in law enforcement, public safety and security in an institution of higher education or the K-12 school system is very much desired. This experience may be in the form of successful assignment as a school liaison officer, instructor in criminal justice, service as a public safety/campus security officer, service as a public safety/campus security supervisor, or served as a director of public safety/campus security. 5. Demonstrated completion of a law enforcement executive leadership program, i.e., FBI National Academy, Staff & Command. |
| **Physical Requirements/Working Conditions** | 1. Physical fitness must be commensurate with the duties of a certified Police Officer. 2. Communicate effectively with others, both verbally and in writing, using the English language. Operate and speak clearly and distinctly over a hand-held radio, base station radio, and telephone in a normal conversation tone. Ability to place and receive telephone calls over a telecommunications device for the deaf (TDD). 3. Read and understand written materials commonly used by DPS supervisors. 4. Interview persons; separate facts from opinion, and first-hand knowledge from hearsay. 5. Operate a motor vehicle on routine patrol and on emergency responses. 6. Perform any essential job functions requiring lifting, sitting, bending, stooping, kneeling, walking, and running significant distances between and within buildings on a 42 acre campus continuously over a period of two 8 hour shifts, with an appropriate number of meals and breaks. 7. Ability to walk up and down five flights of stairs without stopping. 8. Ability to perform duties in all weather conditions. 9. Varied ability, corrected, to observe and detect persons, motor vehicles, and tornado funnel clouds from great distances away (at least 600 feet) in daylight. Visual ability, corrected, to read, in daylight and with the aid of artificial light at night, items used by persons for identification. 10. Ability to qualify periodically with the Department issued or approved firearm. |
| **Work Schedule** | This position is on call 24 hours per day, 365 days a year. Standard working hours are 8:00 a.m. – 5:00 p.m. with numerous occasions to work late afternoons, evenings and weekends. Must be able to perform duties in or out-of-doors under all weather conditions. |
| **For Detailed Job Description Click Here** | [Job Description](https://drive.google.com/file/d/1SJ89prwE7PgWVbkPqCwalHehUPphv7Gy/view?usp=share_link) |
| **Additional Information** | 1.Degree must be conferred by application date. 2.Visa sponsorship is not available. 3.Selected candidates must submit to a drug test and criminal background check. 4. The College reserves the right to cancel the search at any time. |
| **Application Deadline** | Open until filled |
| **Additional Application Deadline Information** | The College reserves the right to close the recruitment process once a sufficient applicant pool has been identified. |
| **Equal Opportunity Statement** | As an affirmative action/equal opportunity institution, the College encourages diversity and provides equal opportunity in education, employment, all of its programs, and the use of its facilities. The College does not discriminate in educational or employment opportunities or practices on the basis of race, sex, color, religion, gender, national origin, veteran's status, age, disability unrelated to an individual's ability to perform adequately, sexual orientation, or any other characteristic protected by law. Title IX Coordinator Contact Information: 1401 E. Court St., Prahl College Center (PCC- 2030G), Flint, MI 48503, (810) 762-0024. Title II, ADA, Coordinator Contact Information: 1401 E. Court St., Curtice-Mott Complex (CM-1024), Flint, MI 48503, (810) 762-0373. Section 504 Coordinator Contact Information: 1401 E. Court St., Prahl College Center (PCC- 1130), Flint, MI 48503, (810) 762-0191. |

### **Posting Specific Questions**

Required fields are indicated with an asterisk (\*).

1. \* How did you learn of this position?
   * CareerBuilder website
   * Chronicle of Higher Education website
   * HigherEdJobs website
   * Mott website
   * MI-HERC website
   * MLive website
   * Monster website
   * Professional Association website\*\*
   * Professional Publication website\*\*
   * Other website\*\*
   * Newspaper\*\*
   * Professional Publication\*\*
   * Email notification from Mott Human Resources
   * Notified by current or former Mott employee\*\*
   * Other\*\*
2. \* \*\*Please provide specific name of person or source below:
3. (Open Ended Question)
4. \* Do you have a Bachelor's degree in Police Administration, Criminal Justice, Business, Public Administration or a related field?
   * Yes
   * No
5. \* Do you have 10 years of police supervisory experience in law enforcement or a public safety and security setting is required?
   * Yes
   * No
6. \* Have you mastered police enforcement laws and related safety regulations?
   * Yes
   * No
7. \* Do you have a current Michigan Commission on Law Enforcement Standards (MCOLES) certification, or be eligible for certification within six (6) months of hire. This certification must be maintained throughout employment in this role?
   * Yes
   * No
8. \* Do you have a valid Michigan driver's license and good driving record?
   * Yes
   * No

### **Applicant Documents**

**Required Documents**

1. Resume
2. Cover Letter

**Optional Documents**

**Apply Here:** [**https://www.click2apply.net/5ZALb8tYDgKenhbpAFpRVM**](https://www.click2apply.net/5ZALb8tYDgKenhbpAFpRVM)**PI208430416**